**Weekly Report (WEEK 3)**

**Company Name:** OJO 19/10/2017

**Members:**

Abdullah Aslam

Anar Abdullayev

Bulut Ulukapı

Syed Saad Saif

Umut Can Serçe

**Overview**

In total we had three group meetings. We had a brainstorming session to come up with a company name. In another session the company members looked over the different project options individually The projects were discussed in a group meeting and solutions to help us decide the project. In the final meeting business report was prepared.

**Accomplishments**

**Coming up with a new Company name and designed a logo**

In our first meeting held on Date , we discussed about the logo and the name of the company. There were many creative names from every member but the name Ojo, presented by name, took the attention of every member. The second most thing for the company was designing a logo, again we had many creative designs and after some discussion with the members we came up with a final logo. (we can post a picture) . The meeting was fun we also got to know each other better.

**Deciding the project**

In the second meeting held on Date, we discussed about all five projects. Each member was enthusiastic about the project. And finally we agreed on two projects convoy and the basketball. And later with some logical reasons and mutual agreement we agreed to work on convoy project.

**Writing the Business Report**

The business report was written together. The reports was divided and the workload was distributed amongst members. Anar and Abdullah took care of the introduction, mission statement and overview. All the members wrote about one of the project. Bulut, Saad and Umut completed the rest of the report and we all individually added our CVs and a little bit about ourselves in the human resource section of the project.